



Australian Government

 **Australia Awards**
ENDEAVOUR AWARDS

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ENDEAVOUR AWARDS
2011
APPLICANT GUIDELINES

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Glossary

Acronyms and terms used throughout the Guidelines are listed below.

Academic Transcript	The list of subjects and academic results provided by some institutions to the applicant, usually at the end of each semester, trimester or term
Admission letter	Letter confirming enrolment from your host organisation for Endeavour Postgraduate, Endeavour VET or Endeavour Europe Awards
Applicant	The person applying for an Endeavour Award
AusAID	Australian Agency for International Development
Award Contract	Contract entered into between the Contractor and Award Holders detailing each party's responsibilities
Award Holder	The successful applicant who receives an Endeavour Award
Contractor	Austraining International Pty Ltd - contracted by DEEWR to manage the post-selection support services for the Endeavour Awards
DEEWR	Department of Education, Employment and Workplace Relations, its employees, agents and contractors
DFAT	Department of Foreign Affairs and Trade
DIAC	Department of Immigration and Citizenship
Fieldwork	Activity related to your field of study which is undertaken outside of your host country in a participating country of the Endeavour Awards
FOI Act	<i>Freedom of Information Act 1982</i>
Guidelines	The Endeavour Awards 2011 Applicant Guidelines
Home Country	The country of citizenship/ permanent residency of the applicant
Host Country	The country to which the Award Holder will travel to undertake their program
Home Organisation/ Institution	The organisation the applicant works for or the institution they attend in the country of citizenship/ permanent residency
Host Organisation	The organisation or the institution the applicant will attend for study, research or professional development in the host country. Your host must not be in a DFAT Level 5 country.
IELTS	International English Language Testing System
IPPs	Information Privacy Principles, which has the meaning given in the <i>Privacy Act 1988</i>
Nomination letter	Letter from your host confirming placement and required if you are applying for any of the Endeavour Research Fellowships or Endeavour Executive Awards.
Participating Countries	As set out in Section 2.5 (International) and Section 2.6 (Australians) of these Guidelines
Personal Information	Has the same meaning as it has in (section 1.12) the Privacy Act
Privacy Act	<i>Privacy Act 1988</i>
Postdoctoral Fellow	Person who has completed a PhD and is undertaking research
Postgraduate Student	Student who is undertaking studies at a Masters or PhD level

Professional Development	Professional training rather than an academic course undertaken to enhance knowledge and skills required for a person's profession
Proposed Program	The study, research or professional development activities outlined by applicants in their application for an Endeavour Award
TOEFL	Test of English as a Foreign Language

The following symbols are used in this document:



This symbol indicates a piece of information that has been highlighted for your reference in determining your eligibility for an Endeavour Award. In many cases, this information is presented as a case study or scenario.



This exclamation mark indicates a piece of information that has been highlighted as a key task, activity or caution to assist you in completing your application for an Endeavour Award.

SECTION 1: INTRODUCTION

1.1 About the Endeavour Awards

The Endeavour Awards is the Australian Government's internationally competitive, merit-based scholarship program providing opportunities for citizens of the Asia-Pacific, Middle East, Europe and Americas to undertake study, research and professional development in Australia. Awards are also available for Australians to undertake study, research and professional development abroad.

The Endeavour Awards aim to:

- Develop on-going educational, research and professional linkages between individuals, organisations and countries;
- Provide opportunities for high achieving individuals from Australia and overseas to increase their skills and enhance their global awareness;
- Contribute to Australia's position as a high quality education and training provider, and a leader in research and innovation; and
- Increase the productivity of Australians through an international study, research or professional development experience.

The Endeavour Awards are a part of the Australia Awards initiative which was announced by the Government in November 2009. The Australia Awards have been established to maximise the benefit to Australia of its extensive scholarship programs, and to support enduring ties between Australia and our neighbours.

The Australia Awards will bring together the international development awards administered by the Australian Agency for International Development (AusAID) and the Department of Education, Employment and Workplace Relations' (DEEWR) Endeavour Awards under a single recognisable brand. The Australia Awards are being progressively phased in commencing in 2010. Further information is available at www.AustraliaAwards.gov.au.

1.2 Purpose of these Guidelines

These Guidelines provide information for applicants wishing to apply for an Endeavour Award.



These Guidelines will aid you in preparing your application. You should read them in full to ensure that you meet the eligibility requirements for your selection Award/s.

You must also ensure that you fully address all the selection criteria for the Award you are applying for and submit your application and correct supporting documentation by the closing date as late applications will not be considered.

1.3 Application dates

a) Main round

Applications for the main round of the 2011 Endeavour Awards open on Monday 5 April 2010 and will close at 11:59PM Australian Eastern Standard Time (AEST) on Sunday 31 July 2010.

b) Second round

Applications for the 2011 second round open on Wednesday 1 December 2010 and will close at 11.59PM Australian Eastern Daylight Savings Time (AEDST) on Monday 31 January 2011. Please note that a full suite of awards will not be offered in the second round. Further information will be available on the Endeavour Awards website closer to the opening date.

Applications for Endeavour Awards will not be accepted outside these periods.



Applications for the 2011 second round close at 11:59PM Australian Eastern Daylight Savings Time (AEDST) on Monday 31 January 2011.

Applications received after this time will not be considered.

1.4 Selection Process

a) *Preparing your Application*

Applications should be submitted through Endeavour Online, the online system which allows applicants to enter their personal details and information on their proposed program, and to upload the required supporting documentation.

The online application form is only accessible between 5 April 2010 and 31 July 2010 (main round), and 1 December 2010 and 31 January 2011 (second round). Please refer to [section 1.8](#) for additional information regarding accessing the online application system.

Applicants who do not have internet access may request a hard-copy application form by emailing endeavour.awards@deewr.gov.au indicating in their email the reasons why they are unable to apply online. Hardcopy applications must be received by the closing date. Late applications will not be considered.

Applications must satisfy the Eligibility Requirements in order to be considered by the Endeavour Awards selection panel.

Applicants should be aware that applications not received by the closing date will not be considered. Only applications that are submitted by the closing date will be assessed and applicants notified by email of the outcome of their applications.



You will need to address the selection criteria as fully as possible in your application. It is important that you read and answer all the questions in the application carefully. Please do not exceed the prescribed word limits.

There should be no repetition in your application. If you have already told us about your program proposal, there is no need to repeat this information when answering another, unrelated question.

Remember to use plain, clear English when addressing the questions in the application. Write as if you are writing for a general audience and do not use specialised, complex terms that are not easily understood.



Applicants wishing to be considered for more than one award category will need to lodge a separate application for each category. For example, if you wish to be considered for an Endeavour Research Fellowship and an Endeavour Australia Cheung Kong Research Fellowship, you will need to submit two separate applications.

1.5 Assessment of applications

All applications submitted online or received as a completed hardcopy application by the closing date will be checked by DEEWR to determine whether they meet the eligibility criteria. Applications that meet the eligibility criteria will be referred to an independent selection panel for consideration and ranked against the selection criteria (see below). DEEWR may short list applications against the selection criteria prior to assessment by the selection panel.

1.6 Selection panels

The Endeavour Awards selection panels will comprise at least three panel members, appointed by DEEWR. The panel members include eminent academics, professionals and government representatives.

Selection panel members are required to evaluate and rank applications online through the Endeavour Panel Assessment System against the selection criteria (see below). Individual rankings from all members of the panel are combined together automatically using the Endeavour Panel Assessment System to give an overall ranking list. Selection panel meetings are held at DEEWR's National Office to finalise the selection process. Panel members are required to make recommendations to DEEWR with the final decision on Award allocations being made by DEEWR.

1.7 Outcome of applications

Awards will be announced by the end of November 2010 (main round) and April 2011 (second round).

DEEWR will notify all applicants who submitted applications by email regarding the outcome of their applications. Unsuccessful applicants will be advised on how they can obtain feedback on their applications.

Successful applicants will be required to accept their Award Offers online within 14 days of the offer. Applicants will also be required to sign and return a 'Declaration of Acceptance' attached to their notification letter, prior to their Award being confirmed.

Additionally, all successful Australian applicants will be required to undergo a police check before their Award is confirmed.

On acceptance of the Award Offer, successful applicants will be provided with further information prior to commencing their Awards. Please refer to Post Selection at [Section 1.9](#).

1.8 Online application system

The online application system, Endeavour Online, allows applicants to enter their personal details and information on their proposed program, and to upload the required supporting documentation directly onto the Endeavour Online system.

To apply online, applicants will need to go to the Endeavour Online system at: <https://endeavouradmin.deewr.gov.au/es/esapplication/Security/Login.aspx>. First-time users will need to register with the Endeavour Online system to create a user ID (the applicant's nominated email address and password). Once registered, applicants may create a new application or continue working on an existing application.


New applications will be allocated a unique application number. This application number should be referred to in any correspondence with DEEWR.

Applications do not have to be completed and submitted immediately. Applications may be saved at any time and may be amended until they are submitted by the closing date. Applications must be completed and submitted by 11:59PM AEST on 31 July 2010 for the main round and 11:59PM AEDST on 31 January 2011 for the second round in order to be considered for a 2011 Endeavour Award.

A *Step by Step Guide to using the Endeavour Online Application System* may be found at: http://www.endeavour.deewr.gov.au/apply_now/apply_now.htm. **Applicants may only view and submit their own applications.**

Upon submission of an application, an email acknowledging receipt of the application will automatically be generated and forwarded to the email address (user ID) used to submit the application.

Applicants are advised to submit their application as early as possible due to a large volume of use on the system during the final week of applications.



To apply for an Endeavour Award, you will need to go to Endeavour Online at:
<https://endeavouradmin.deewr.gov.au/es/esapplication/Security/Login.aspx>.

First-time users will need to register with the Endeavour Online system to create a user ID (your nominated email address and password).

1.9 Post selection support services

A Contractor has been engaged by DEEWR to provide post-selection support services to all Award Holders. These services include:

- A dedicated case manager
- Pre-departure briefings
- Provision of advice on visas, health, travel, insurance, accommodation, security and legal matters
- Payment of allowances
- Reporting to DEEWR on Award Holders' progress

Once applicants have accepted their offer of an Award and returned a signed 'Declaration of Acceptance' their details will be transferred to the Contractor.

The Contractor will be in contact with all Award Holders within a month of receiving Award Holder details. The Contractor will firstly contact all Award Holders to confirm Award details including commencement dates and confirmed host organisation/institutions. Award Holders will then be allocated a dedicated case manager to assist them throughout the duration of their Awards.

1.10 Your Responsibility

Applicants are responsible for ensuring that they have read these Guidelines, the Frequently Asked Questions (FAQs) and all documents referred to in the Guidelines.

Applicants should ensure that their application meets the eligibility requirements detailed below. Applicants must also agree to the terms and conditions for each Award.

It is the applicants responsibility to ensure that supporting documentation, including referees' reports, are submitted by the due date. If supporting documentation is not received or attached to the application by the due date, the application will not be considered.

Applicants are responsible for all costs incurred in the preparation and lodgement of their applications.

1.11 Discrepancies, ambiguities, inconsistencies or errors in an application

The Australian Government will not accept responsibility for any misunderstanding arising from the failure by an applicant to comply with these Guidelines, or arising from any ambiguity, discrepancy or error contained in an application.

Applicants should be aware that giving false or misleading information to the Commonwealth is a serious offence under the *Criminal Code Act 1995 (Cth)*.

1.12 Privacy

Privacy Act 1988

DEEWR is bound by the provisions of the Privacy Act and must comply with the IPPs set out in section 14 of the Privacy Act.

The IPPs set out how DEEWR must collect, store, handle, use and disclose personal information, as well as providing individuals with certain rights to access their personal information and correct errors.

The Privacy Act defines 'personal information' as "*information or an opinion (including information or an opinion forming part of a database), whether true or not, and whether recorded in a material form or not, about an individual whose identity is apparent, or can reasonably be ascertained, from the information or opinion*".

More information about the Privacy Act, including a copy of the full text of the IPPs, can be obtained from the Office of the Privacy Commissioner's website at: <http://www.privacy.gov.au/>

Privacy Complaints and Advice

Requests for privacy advice and complaints about breaches of privacy should be referred to:

Privacy Contact Officer
Administrative Law Branch
Legal, Investigations and Procurement Group
DEEWR
C148CW2
GPO Box 9880
CANBERRA ACT 2601

Privacy complaints can be made directly to the Office of the Privacy Commissioner. However the Office of the Privacy Commissioner generally prefers that DEEWR be given the opportunity to deal with the complaint at first instance.

1.13 Freedom of Information

All documents in the possession of DEEWR, including those in relation to the Endeavour Awards, are subject to the *Freedom of Information Act 1982* (FOI Act). The FOI Act creates a general right of access to documents in the possession of Government agencies and this right of access is limited only by the exceptions and exemptions necessary for the protection of essential public interests and the private and business affairs of persons in respect of whom the information relates.

To the extent required by the FOI Act, where documents captured by a request contain personal information or information concerning the business, commercial or financial affairs of third parties, the decision-maker will consult with individuals affected prior to making any decision on access to such documents.

If you would like to make a request under the FOI Act for access to documents which are in the possession of DEEWR, please send your request to the FOI Team Leader, Administrative Law Branch, Legal, Investigations and Procurement Group, in DEEWR's National Office.

By post:

FOI Team Leader
Administrative Law Branch
Legal, Investigations and Procurement Group
DEEWR
C148CW2
GPO Box 9880
CANBERRA ACT 2601

By email: foi@deewr.gov.au (for Freedom of Information requests only)

Further information in relation to making a FOI request to DEEWR is available at <http://www.deewr.gov.au/Department/Pages/FreedomofInformation.aspx>

1.14 Commonwealth Ombudsman

If you are dissatisfied with the administration of the Endeavour Awards, you may raise your concerns with the Commonwealth Ombudsman. The Ombudsman will generally prefer that DEEWR be given an opportunity to deal with the complaint in the first instance.

The Commonwealth Ombudsman may be contacted by telephone on 1300 362 072, email at ombudsman@ombudsman.gov.au, or by post at GPO Box 442, CANBERRA ACT 2601.

SECTION 2: AWARD INFORMATION

2.1 Summary of Endeavour Awards

An overview of available Awards is below. For further information, please refer to the specific section in this document for each Award.

2.2 Postgraduate and Postdoctoral Awards

Award	Study Level	Award Duration	Total Award Value \$AUD	Eligible Applicants	Further Information
Endeavour Postgraduate Awards	Postgraduate study/research for an Australian Masters degree or PhD	Up to 2 years for a Masters Up to 4 years for a PhD	Up to \$228,500 (PhD) and \$118,500 (Masters)	International applicants only	Section 2.16
Endeavour Research Fellowships	Research towards a Masters degree or PhD in home country; or postdoctoral research	4 - 6 months	Up to \$23,500	International and Australian applicants	Section 2.17
Endeavour Australia Cheung Kong Research Fellowships	Research towards a Masters degree or PhD in home country; or postdoctoral research	4 - 6 months	Up to \$23,500	International and Australian applicants	Section 2.18
Endeavour Research Fellowships for Indigenous Australians	Research towards a Masters degree or PhD in home country; or postdoctoral research	4 - 6 months	Up to \$23,500	Australian applicants only	Section 2.19
Endeavour Europe Awards	Postgraduate study/research for an Australian Masters degree or PhD	4 months - 1 year	Up to \$38,500	International applicants only	Section 2.20

2.3 Vocational Education and Training Awards

Award	Study Level	Award Duration	Total Award Value \$AUD	Eligible Applicants	Further Information
Endeavour Vocational Education and Training (VET) Awards	Diploma, Advanced Diploma, Associate Degree	1- 2.5 years	Up to \$119,500	International applicants only	Section 2.21

2.4 Executive Awards

Award	Study Level	Award Duration	Total Award Value \$AUD	Eligible Applicants	Further Information
Endeavour Executive Awards	Professional Development	1 - 4 months	Up to \$18,500	International and Australian applicants	Section 2.22

2.5 Participating Countries (International Applicants)

International applicants applying for an Endeavour Award for study, research or professional development activities in Australia must be citizens or permanent residents of a participating country and reside in a participating country for the relevant Award. Applicants who are permanent residents of Australia or are currently living, working or studying in Australia are not eligible to apply as international applicants.

Endeavour Award	Eligible Participating Countries
Endeavour Postgraduate Awards	<p>Asia-Pacific and Middle East Afghanistan, Bangladesh, Bahrain, Bhutan, Brunei Darussalam, Cambodia, China (including Hong Kong and Macau SARs), East Timor, Fiji, French Polynesia, French Guiana, Guadeloupe, India, Indonesia, Iran, Iraq, Japan, Jordan, Kiribati, Kuwait, Laos, Lebanon, Malaysia, Maldives, Marshall Islands, Martinique, Federated States of Micronesia, Mongolia, Nauru, Nepal, New Caledonia, Niue, Oman, Pakistan, Papua New Guinea, Philippines, Republic of Korea (South), Republic of Palau, Reunion, Qatar, Samoa, Saudi Arabia, Singapore, Solomon Islands, Sri Lanka, Syria, Taiwan, Thailand, Tokelau, Tonga, Tuvalu, Turkey, United Arab Emirates, Vanuatu, Vietnam, Wallis and Futuna, and Yemen.</p> <p>The Americas and Caribbean Antigua and Barbuda, Argentina, Bahamas, Barbados, Belize, Bolivia, Brazil, Canada, Chile, Colombia, Costa Rica, Cuba, Dominica, Dominican Republic, Ecuador, El Salvador, Grenada, Guatemala, Guyana, Haiti, Honduras, Jamaica, Mexico, Nicaragua, Panama, Paraguay, Peru, Saint Kitts and Nevis, Saint Lucia, Saint Vincent and the Grenadines, Suriname, Trinidad and Tobago, United States, Uruguay, Venezuela.</p>

<p>Endeavour VET Awards</p>	<p>Asia-Pacific and Middle East Afghanistan, Bangladesh, Bahrain, Bhutan, Brunei Darussalam, Cambodia, China (including Hong Kong and Macau SARs), East Timor, Fiji, French Polynesia, French Guiana, Guadeloupe, India, Indonesia, Iran, Iraq, Japan, Jordan, Kiribati, Kuwait, Laos, Lebanon, Malaysia, Maldives, Marshall Islands, Martinique, Federated States of Micronesia, Mongolia, Nauru, Nepal, New Caledonia, Niue, Oman, Pakistan, Papua New Guinea, Philippines, Republic of Korea (South), Republic of Palau, Reunion, Qatar, Samoa, Saudi Arabia, Singapore, Solomon Islands, Sri Lanka, Syria, Taiwan, Thailand, Tokelau, Tonga, Tuvalu, Turkey, United Arab Emirates, Vanuatu, Vietnam, Wallis and Futuna, and Yemen.</p> <p>The Americas and Caribbean Antigua and Barbuda, Argentina, Bahamas, Barbados, Belize, Bolivia, Brazil, Canada, Chile, Colombia, Costa Rica, Cuba, Dominica, Dominican Republic, Ecuador, El Salvador, Grenada, Guatemala, Guyana, Haiti, Honduras, Jamaica, Mexico, Nicaragua, Panama, Paraguay, Peru, Saint Kitts and Nevis, Saint Lucia, Saint Vincent and the Grenadines, Suriname, Trinidad and Tobago, United States, Uruguay, Venezuela.</p> <p>Europe European Union Member States (Austria, Belgium, Bulgaria, Republic of Cyprus, the Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden and the United Kingdom), and Norway, Switzerland, Croatia and the Russian Federation¹.</p>
<p>Endeavour Executive Awards</p>	<p>Asia-Pacific and Middle East Afghanistan, Bangladesh, Bahrain, Bhutan, Brunei Darussalam, Cambodia, China (including Hong Kong and Macau SARs), East Timor, Fiji, French Polynesia, French Guiana, Guadeloupe, India, Indonesia, Iran, Iraq, Japan, Jordan, Kiribati, Kuwait, Laos, Lebanon, Malaysia, Maldives, Marshall Islands, Martinique, Federated States of Micronesia, Mongolia, Nauru, Nepal, New Caledonia, New Zealand, Niue, Oman, Pakistan, Papua New Guinea, Philippines, Republic of Korea (South), Republic of Palau, Reunion, Qatar, Samoa, Saudi Arabia, Singapore, Solomon Islands, Sri Lanka, Syria, Taiwan, Thailand, Tokelau, Tonga, Tuvalu, Turkey, United Arab Emirates, Vanuatu, Vietnam, Wallis and Futuna, and Yemen.</p> <p>The Americas and Caribbean Antigua and Barbuda, Argentina, Bahamas, Barbados, Belize, Bolivia, Brazil, Canada, Chile, Colombia, Costa Rica, Cuba, Dominica, Dominican Republic, Ecuador, El Salvador, Grenada, Guatemala, Guyana, Haiti, Honduras, Jamaica, Mexico, Nicaragua, Panama, Paraguay, Peru, Saint Kitts and Nevis, Saint Lucia, Saint Vincent and the Grenadines, Suriname, Trinidad and Tobago, United States, Uruguay, Venezuela.</p> <p>Europe European Union Member States (Austria, Belgium, Bulgaria, Republic of Cyprus, the Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Poland, Portugal, Romania,</p>

¹ The Russian Federation (also known as Russia) comprises 83 Federal Subjects.

	Slovakia, Slovenia, Spain, Sweden and the United Kingdom), and Norway, Switzerland, Croatia and the Russian Federation ² .
Endeavour Research Fellowships	<p>Asia-Pacific and Middle East Afghanistan, Bangladesh, Bahrain, Bhutan, Brunei Darussalam, Cambodia, China (including Hong Kong and Macau SARs), East Timor, Fiji, French Polynesia, French Guiana, Guadeloupe, India, Indonesia, Iran, Iraq, Japan, Jordan, Kiribati, Kuwait, Laos, Lebanon, Malaysia, Maldives, Marshall Islands, Martinique, Federated States of Micronesia, Mongolia, Nauru, Nepal, New Caledonia, New Zealand, Niue, Oman, Pakistan, Papua New Guinea, Philippines, Republic of Korea (South), Republic of Palau, Reunion, Qatar, Samoa, Saudi Arabia, Singapore, Solomon Islands, Sri Lanka, Syria, Taiwan, Thailand, Tokelau, Tonga, Tuvalu, Turkey, United Arab Emirates, Vanuatu, Vietnam, Wallis and Futuna, and Yemen.</p> <p>The Americas and Caribbean Antigua and Barbuda, Argentina, Bahamas, Barbados, Belize, Bolivia, Brazil, Canada, Chile, Colombia, Costa Rica, Cuba, Dominica, Dominican Republic, Ecuador, El Salvador, Grenada, Guatemala, Guyana, Haiti, Honduras, Jamaica, Mexico, Nicaragua, Panama, Paraguay, Peru, Saint Kitts and Nevis, Saint Lucia, Saint Vincent and the Grenadines, Suriname, Trinidad and Tobago, United States, Uruguay, Venezuela.</p> <p>Europe European Union Member States (Austria, Belgium, Bulgaria, Republic of Cyprus, the Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden and the United Kingdom), and Norway, Switzerland, Croatia and the Russian Federation³.</p>
Endeavour Cheung Kong Research Fellowships	Brunei Darussalam, Cambodia, China (including Hong Kong and Macau SARs), India, Indonesia, Japan, Korea, Laos, Malaysia, Mongolia, Philippines, Singapore, Thailand and Vietnam.
Endeavour Europe Awards	European Union Member States (Austria, Belgium, Bulgaria, Republic of Cyprus, the Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden and the United Kingdom), and Norway, Switzerland, Croatia and the Russian Federation.

2.6 Participating Countries (Australian Applicants)

Citizens and permanent residents of Australia who are currently residing in Australia can apply for an Endeavour Award for research or professional development activities in the following participating countries.

Endeavour Awards	Eligible Participating Destination Countries
Endeavour Executive Awards	<p>Asia-Pacific and Middle East Afghanistan, Bangladesh, Bahrain, Bhutan, Brunei Darussalam, Cambodia, China (including Hong Kong and Macau SARs), East Timor, Fiji, French Polynesia, French Guiana, Guadeloupe, India, Indonesia,</p>
Endeavour Research Fellowships	

³ The Russian Federation (also known as Russia) comprises 83 Federal Subjects.

<p>Endeavour Research Fellowships for Indigenous Australians</p>	<p>Iran, Iraq, Japan, Jordan, Kiribati, Kuwait, Laos, Lebanon, Malaysia, Maldives, Marshall Islands, Martinique, Federated States of Micronesia, Mongolia, Nauru, Nepal, New Caledonia, New Zealand, Niue, Oman, Pakistan, Papua New Guinea, Philippines, Republic of Korea (South), Republic of Palau, Reunion, Qatar, Samoa, Saudi Arabia, Singapore, Solomon Islands, Sri Lanka, Syria, Taiwan, Thailand, Tokelau, Tonga, Tuvalu, Turkey, United Arab Emirates, Vanuatu, Vietnam, Wallis and Futuna, and Yemen.</p> <p>The Americas and Caribbean Antigua and Barbuda, Argentina, Bahamas, Barbados, Belize, Bolivia, Brazil, Canada, Chile, Colombia, Costa Rica, Cuba, Dominica, Dominican Republic, Ecuador, El Salvador, Grenada, Guatemala, Guyana, Haiti, Honduras, Jamaica, Mexico, Nicaragua, Panama, Paraguay, Peru, Saint Kitts and Nevis, Saint Lucia, Saint Vincent and the Grenadines, Suriname, Trinidad and Tobago, United States, Uruguay, Venezuela.</p> <p>Europe European Union Member States (Austria, Belgium, Bulgaria, Republic of Cyprus, the Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden and the United Kingdom), and Norway, Switzerland, Croatia and the Russian Federation.</p>
<p>Endeavour Cheung Kong Research Fellowships</p>	<p>Brunei Darussalam, Cambodia, China (including Hong Kong and Macau SARs), India, Indonesia, Japan, Korea, Laos, Malaysia, Mongolia, Philippines, Singapore, Thailand and Vietnam.</p>

2.7 Selection criteria

Eligible applications will be assessed by the independent selection panel against the following selection criteria:

a) Endeavour Postgraduate, Endeavour Research Fellowships and Endeavour Europe Awards

- a record of high-level academic achievement in the applicant's chosen field of study;
- a well defined study or research program;
- a proposal that is relevant to the needs and interests of Australia and the applicant's home country;
- the applicant's potential to foster ongoing collaboration and cooperation with Australia and potential to participate at a high level in the academic or wider community in their home country on return from Australia, and
- outstanding community service or civic participation that has benefited your community (see explanation below)

b) Endeavour Vocational Education and Training (VET) Awards

- a record of prior academic achievement and relevant work experience. Preference may be given to applicants with work experience that is directly related to their proposed course;
- a proposal that is relevant to the applicant's needs and interests and those of their home country;
- the applicant's potential to address skills/needs/shortages specific in their home country through the chosen course of study;
- the applicant's ability to successfully complete their proposed course in Australia and potential to participate in their chosen profession and wider community in their home country on return from Australia, and

- outstanding community service or civic participation that has benefited your community (see explanation below)

c) Endeavour Executive Awards

- good academic achievement and at least five years relevant work experience;
- a proposal that shows how you will enhance your vocational skills and keep abreast of new developments relevant to your existing skills and interests and those of your home countries;
- the applicant's potential to participate fully in their profession or the wider community on their return home;
- the potential for ongoing links between the host and home organisations, and
- outstanding community service or civic participation that has benefited your community (see explanation below).

d) Definition of outstanding community service or civic participation (all Awards)

You will need to demonstrate outstanding community service or civic participation in any area that provides a benefit to your nation or your community such as arts and culture, environment, multiculturalism, healthcare, education, civic duty, business innovation, community volunteerism, sports and recreation and youth or seniors' or indigenous leadership. This involvement could include an ability to lead and motivate others as well as displaying a talent for new solutions, ideas and enterprises that show originality.



The selection panel will be looking for applicants who are more than 'mere bookworms'. Your intellectual talents need to be combined with care and concern for others. You need to demonstrate how you have used your skills to benefit your community or country. Evidence, in the form of your stories, is more valuable and interesting than mere adjectives.

How can you demonstrate that you have met this selection criterion?

Your evidence may include the following:

- Charity work such as working for Amnesty International;
- Volunteering, coaching or instructing, umpiring or refereeing;
- Honorary service to university organisations, such as the student union, sporting clubs or student representative council;
- Honorary service on school or university newspapers, clubs or activities;
- Honorary service to community organisations such as legal aid offices outside normal degree requirements;
- Honorary service to the local area e.g. organising a voter registration campaign;
- Election to office in community organisations;
- Success in any national or international awards for excellence;
- Successful mentoring relationships;
- Publications and presentations (not academic) written in the course of doing work to benefit your community;
- Significant contributions towards reconciliation or closing the gap in Indigenous disadvantage.

Your non-academic or character referee may wish to confirm your outstanding community service or civic participation.

2.12 Fieldwork

For international applicants, fieldwork is an activity related to your field of study which is undertaken outside Australia (host country) For example, your fieldwork may be necessary because the object you want to research is located outside Australia.

For Australian applicants, fieldwork is an activity related to your field of study which is undertaken outside of your host country.

Please ensure you mention your proposed fieldwork (dates and country locations) in your application, even if it is only in its early planning stages.

Approval for fieldwork is not automatic. Approval of both your Host organisation and the Department is required to undertake fieldwork and approval for overseas travel must be approved by DEEWR's Contractor prior to your departure. Inclusion of any proposed fieldwork (dates and country locations) in your application, even if it is only in its early planning stages, will be to your advantage when the approval process is undertaken.

Please note stipend payments (living away from home allowance) are not payable for the period that an Award Holder undertakes fieldwork in their Home Country.

Applicants will need to show that they will have completed a significant amount of work in the project before the period of fieldwork is undertaken and that the planned fieldwork is not research that could feasibly have been completed before the Award is begun.

For international and Australian applicants, the proposed fieldwork duration should be for no more than 50% of the total Award duration.

If successful, Award Holders who have proposed fieldwork outside Australia must not travel to a country or a part of a country that is assessed by DFAT as Level 5 (refer <http://www.smarttraveller.gov.au/zw-cgi/view/advice> for further information) without the express approval of DEEWR's Contractor. In the event of failure by an Award Holder to abide with this condition DEEWR reserves the right to terminate an Award and direct the Contractor to terminate the Award Contract. In the event that an Award Contract is terminated during the Term of the Award, an Award Holder must immediately cease undertaking their Program and return to their home country as soon as reasonably practicable.



Australian Award Holders must not travel to a country or a part of a country that is assessed by DFAT as an area to which Australians are "advised not to travel" (Level 5 DFAT advice). The Award should be undertaken only within your Host Country with the only exception being approved fieldwork. Cally is an Australian applicant who is being hosted in India. Fieldwork is necessary because the object she wants to research is located outside India in Vietnam. She can do fieldwork in Vietnam provided she has permission from her host and DEEWR's Contractor prior to commencement.

2.13 Conditions and limitations (all Applicants)

The conditions and limitations outlined below apply to all Awards and must be observed by all Award Holders.

There are no limitations on fields of study for the Endeavour Awards. Please note that applicants have to be aged 18 years or over at the commencement of their Awards.

Applicants who completed an Endeavour Award and/or AusAID scholarship in the two calendar years before the current round of the Endeavour Awards are not eligible to apply. For example, an applicant who

undertook an Endeavour Award in 2009 will not be eligible to apply for another Endeavour Award until the 2012 round.

Award Commencement

- Award Holders must sign an Award Contract with the Contractor regarding the conditions of the Award prior to commencing the Award.
- The Award is conditional upon Award Holders meeting any conditions that are outlined in the Award Offer letter sent to successful applicants prior to commencement.
- Award Holders must commence their Award after 15 January 2011 (main round) or 1 July 2011 (second round).
- Award Holders must commence their Award no later than 30 November 2011.
- Applicants who have commenced or intend to commence their program at their host organisation in 2010 are ineligible for an Award.
- Award Holders must undertake the program outlined in their application for at least the minimum Award duration unless otherwise approved by the Department (minimum 1 month for Endeavour Executive Award, a minimum of 4 months for Endeavour Research Fellowships, Endeavour Research Fellowships for Indigenous Australians and Endeavour Cheung Kong Research Fellowships. Award Holders are expected to reside in their host country throughout the minimum Award duration of the Award period.
- It is the responsibility of Award Holders to obtain:
 - For Award Holders who are undertaking postdoctoral research or research towards a degree in Australia - nomination from the host organisation/institution.
 - For Award Holders who are undertaking professional development - nomination from the host organisation.
- An Award is conditional upon being nominated by a host organisation or educational institution.
- Award Contracts will outline all conditions and limitations for travel and health insurance, including level of cover, where applicable.
- Should an Award Holder be prevented for any reason from taking up their Award within a reasonable timeframe, DEEWR may, at its absolute discretion, withdraw the offer of an Award.

Citizenship and Visas

- International Award Holders must not hold citizenship and/or permanent residency status of Australia for the term of their Award. Award Holders should be citizens or permanent residents of a participating country for the duration of the Award.
- It is the responsibility of Award Holders to apply for and satisfy the requirements for the issue of an appropriate entry visa to their host country. The offer of an Award does not guarantee the granting of a visa and is conditional upon gaining a visa. Any costs associated with obtaining the visa is the responsibility of the Award Holder. If your dependents are accompanying you, you will have to check with the Department of Immigration and Citizenship for information on the visas they have to apply for.
- Award Holders may be required to undertake a medical examination to satisfy health requirements for the issue of a visa for entry into their host country.
- Family members or dependants wishing to accompany or visit an Endeavour Award Holder in Australia should contact DIAC's nearest overseas mission for advice about travel to and stay in Australia. For further information and contact details please visit <http://www.immi.gov.au/contacts/overseas/>.

Approved Program

- Award Holders must undertake the proposed program outlined in their application and abide by the rules of the host organisation/institution.
- Any changes to the Award Holder's program or itinerary must have the prior approval of DEEWR through the Contractor.

Award Suspension and Termination


- Award Holders must comply with the local laws of the host country.
- The host organisation/institution must notify the Contractor of any circumstances which could lead to the suspension of an Award. Stipends are not payable during suspensions, including suspension due to illness.
- The Award may be terminated at any time for misconduct, for breaches of the conditions of the Award, or for failure to make satisfactory academic progress (where applicable).
- Progress will be assessed against reports provided by the Award Holder and the program outlined in the Award Holder's application (where applicable).

Part-time employment

- International Award Holders must obtain permission from their host institution and check their visa conditions with the Department of Immigration & Citizenship to determine whether they are entitled to work in Australia.
- International Endeavour Research Fellowships (including Cheung Kong) and Endeavour Executive Award Holders are not permitted to work for the duration of their Awards.
- Australian Award Holders must obtain permission to undertake employment from their course convenor or program supervisor and the Contractor. This is also subject to approval from the relevant authority in the host country, including visa conditions.

Award Completion

- Award Holders are expected to return to their home country at the completion of their programs.

	Dorji from Bhutan applies for a 2011 Endeavour VET Award to undertake a Diploma. However, Dorji is not eligible for an Endeavour Award as he was working in Australia in 2010.
	Minh is currently enrolled in a PhD course at a university in Canada. Minh is a citizen and permanent resident of Vietnam but resides in Canada where he is undertaking his PhD. Minh is not eligible to apply for an Endeavour Research Fellowship as he is not enrolled in a PhD course in his home country.
	Lee has citizenship of China and permanent residency of Australia. Lee has been residing in Australia for the last 2 years. Lee must apply as an Australian applicant.

2.14 Additional Conditions and limitations (Australian Applicants only)

In addition to the conditions and limitations detailed at Section 2.13, the following conditions and limitations also apply to all Awards and must be observed by all Australian Award Holders.

	Hina has citizenship of both Australia and Japan. As long as Hina has been residing in Australia, she will be eligible to undertake her Endeavour Research Fellowship in Japan.
	Lee has citizenship of China and permanent residency of Australia. Lee has been residing in Australia for the last 2 years. Lee must apply as an Australian applicant.
	Jason from Australia applies for a 2011 Endeavour Research Fellowship for Indigenous Australians for postdoctoral research at a Chinese University. However, Jason is not eligible for an Endeavour Research Fellowship as he was working in China in 2010.

Police Checks

- All Award Holders will be required to undergo a police check before their Award is confirmed. It is an important consideration of DEEWR that recipients are suitable persons who will enhance the reputation of Australia and the Endeavour Awards overseas. A criminal record will not automatically disqualify an applicant from receiving an Award. However, if an Award Holder is found to have a criminal record or conviction which DEEWR considers would harm the reputation of the Endeavour Awards, then DEEWR may, in its absolute discretion, refuse to grant an Award.

Travel Warnings

- Australian applicants should note that if they are successful in their application for an Endeavour Award which involves travel to a country or a part of a country that has been assessed by DFAT as an area to which Australians are advised not to travel (Level 5 DFAT advice); or where DEEWR considers a particular country is not likely to be safe; or where DEEWR considers that the Award Holder would not be able to complete the program for which the Award was given, an Award may be revoked or terminated. Applicants and Award Holders should monitor the DFAT website at the following page for current information about countries that are considered a travel risk:
<http://www.smarttraveller.gov.au>



Applicants should not choose a host country or part of a country that has been assessed by DFAT as an area not to travel (Level 5).

2.15 Holding other scholarships

Award	Permissions
Endeavour Postgraduate Awards	Award Holders are not permitted to hold any other Australian Government sponsored scholarship.
Endeavour Vocational Education and Training (VET) Awards	Award Holders are not permitted to hold any other Australian Government sponsored scholarship.
Endeavour Research Fellowships	Award Holders are not permitted to hold other Endeavour Awards, or scholarships and fellowships offered by AusAID.
Endeavour Australia Cheung Kong Research Fellowships	Award Holders are not permitted to hold other Endeavour Awards, or scholarships and fellowships offered by AusAID.
Endeavour Research Fellowships for Indigenous Australians	Award Holders are not permitted to hold other Endeavour Awards, or scholarships and fellowships offered by AusAID.
Endeavour Executive Awards	Award Holders are not permitted to hold other Endeavour Awards, or scholarships and fellowships offered by AusAID.
Endeavour Europe Awards	Award Holders are permitted to hold other scholarships, including the International Postgraduate Research Scholarships (IPRS). It is the responsibility of Award Holders to check the conditions placed on other scholarships that they may be offered, before accepting those Awards.

In addition to the above permissions, it is the responsibility of the Award Holder to check whether they are eligible to hold an Endeavour Award with any other scholarships that they may receive.

2.16 Endeavour Postgraduate Awards

a) Award Description

The Endeavour Postgraduate Awards provide full financial support for international students for up to 4 years* to undertake a postgraduate qualification at a Masters or PhD level either by coursework or research in any field of study in Australia.

The Endeavour Postgraduate Awards aim to:

- enable high achieving international students to undertake a postgraduate qualification either by coursework or research in their chosen fields of study in Australia
- strengthen bilateral ties between Australia and the participating countries
- showcase Australia's education sector
- strengthen mutual understanding between the people of Australia and Award Holders' home countries
- build international linkages and networks.

The top twenty incoming PhD recipients of Endeavour Postgraduate Awards will be awarded the Prime Minister's Australia Asia Postgraduate Awards⁴. The eligibility requirements and application process for the Prime Minister's Australia Asia Postgraduate Awards are the same as for the 2011 Endeavour Postgraduate Awards.

Selection criteria for the Endeavour Postgraduate Awards are at [Section 2.7 \(a\)](#).

b) Summary of required documentation

To be considered for a 2011 Endeavour Postgraduate Award, applicants must complete an online application and attach the supporting documentation as listed below.

Required Documents	Endeavour Postgraduate Award	Further Information
Proof of citizenship	✓	Section 3.1
Proof of permanent residency if different from citizenship	✓	Section 3.1
Proof of English language proficiency	✓	Section 3.2
Evidence of academic achievement and transcripts	✓	Section 3.3
Confirmation of admission	✓	Section 3.4
Referee reports (3)	✓	Section 3.6
Employment record / curriculum vitae (Desirable)	✓	Section 3.8

c) Award Benefits

Funding*	Maximum amount payable
Travel Allowance	\$AUD4,500
Establishment Allowance	\$AUD4,000
Monthly Stipend (up to 4 years, pro-rata)	\$AUD2,500 per month

⁴ [Click here](#) to view Information on the Prime Minister's Awards section of the Endeavour website.

Tuition Fees per semester (for up to 4 years)**	Up to \$AUD12,500 per semester/trimester for Masters and PhD
Total Award Value	Up to \$AUD228,500 for PhD and \$AUD118,500 for Masters

*Funding is available for up to 2 years for a Masters degree and up to 4 years for a PhD.

** Tuition fees will be paid up to a maximum of \$AUD50,000 for Masters degrees and a maximum of \$AUD100,000 for PhDs. Please note that you will not be funded for Masters study leading to PhD - you must choose one, either Masters or PhD level study.

Health and travel insurance will be provided.

Family members or dependants wishing to accompany or visit an Endeavour Award Holder in Australia should contact DIAC's nearest overseas mission for advice about travel to and stay in Australia. For further information and contact details please visit <http://www.immi.gov.au/contacts/overseas/>.

d) Eligibility Requirements for Endeavour Postgraduate Awards

To apply for the 2011 Endeavour Postgraduate Awards, international applicants must first satisfy the eligibility requirements detailed below.

1. International applicants must be citizens or permanent residents of a participating country and reside in a participating country (see [Section 2.5](#)).
2. International Applicants who wish to apply for the 2011 round must not be living, studying or working in Australia in 2010.

Example

Jose from East Timor applies for a 2011 Endeavour Postgraduate Award for a PhD at an Australian University. However, Jose is not eligible for an Endeavour Postgraduate Award as he was studying for his Masters in Australia in 2010. Jose will be able to apply for a 2012 Endeavour Postgraduate Award provided he meets all the necessary requirements.

3. Applicants must have **completed** an undergraduate or Masters Degree at the time of application, demonstrating high academic achievement.
4. Applicants must have applied for and gained admission to a Masters or PhD course in Australia. Conditional letters of offer will be accepted at the time of application.
5. All Endeavour Postgraduate Award Holders must commence their approved program and Award between 15 January and 30 November 2011. Applicants who have commenced or intend to commence their program at their host organisation in 2010 are ineligible to apply.

2.17 Endeavour Research Fellowships

a) Award Description

The Endeavour Research Fellowships provide financial support for postgraduate students and postdoctoral fellows from participating countries to undertake short-term research (4-6 months) towards a Masters, PhD or postdoctoral research in their home country, in any field of study in Australia; and for Australian postgraduate and postdoctoral students to undertake short term research (4-6 months) towards a Masters, PhD or postdoctoral research in Australia, in any field of study, in participating countries.

The Endeavour Research Fellowships aim to:

- enable high achieving scholars from participating countries to undertake research in Australia and for Australians to do the same abroad
- further develop Award Holders' knowledge and skills in their field of research
- strengthen bilateral ties between Australia and the participating countries
- showcase Australia's educational sector
- strengthen mutual understanding between the people of Australia and Award Holders' home countries
- build international linkages and networks.

Selection criteria for the Endeavour Research Fellowships are at [Section 2.7 \(a\)](#).

b) Summary of required documentation

To be considered for a 2011 Endeavour Research Fellowship, applicants must complete an online application and attach the supporting documentation as listed below.

Required Documents	Endeavour Research Fellowship	Further Information
Proof of citizenship	✓	Section 3.1
Proof of permanent residency if different from citizenship	✓	Section 3.1
Proof of English language proficiency	✓	Section 3.2
Evidence of academic achievement and transcripts	✓	Section 3.3
Confirmation of nomination from host organisation	✓	Section 3.5
Referee reports (3)	✓	Section 3.6
Employment record / curriculum vitae (Desirable)	✓	Section 3.8

c) Award Benefits

Funding	Maximum amount payable
Travel Allowance	\$AUD4,500
Establishment Allowance	\$AUD4,000
Monthly Stipend (up to 6 months on a pro-rata basis)	\$AUD2,500 per month
Total Award Value	Up to \$AUD23,500

Health and travel insurance will be provided.

Endeavour Research Fellowships do not provide funding to cover tuition fees.

Applicants for the Endeavour Research Fellowships will need to lodge a separate application if they also want to be considered for an Endeavour Australia Cheung Kong Research Fellowship.

d) Eligibility Requirements for Endeavour Research Fellowships

To apply for the 2011 Endeavour Research Fellowships, international and Australian applicants must first satisfy the eligibility requirements detailed below.

1. International applicants must be citizens or permanent residents of a participating country and reside in a participating country (see [Section 2.5](#)). If international applicants hold dual citizenship (including Australian citizenship) or permanent residency in Australia, they must apply as an Australian applicant and be residing in Australia.

Applicants (international and Australian) must be enrolled in a Masters or PhD course in their home country (country of permanent residency or citizenship) or have their PhD conferred.

2. International Applicants who wish to apply for the 2011 round must not be living, studying or working in Australia in 2010.
3. Australian applicants must be citizens or permanent residents of Australia and reside in Australia. Applicants must not be studying, living or working in the proposed host country in 2010.
4. Australian applicants holding citizenship/dual citizenship in a participating country for the Award they are applying for can undertake their Award there. Please note that Australian applicants must be residing in Australia.
5. Applicants must have completed an undergraduate degree at the time of application, demonstrating high academic achievement. **Postdoctoral applicants must have had their PhD conferred and obtained their final results prior to the commencement of their Award.**
6. Endeavour Research Fellowships Award Holders must spend a minimum of 4 months and a maximum of 6 months at their host institution. The research project generally must be taken in one block; however it may be broken into two blocks in the same year in exceptional circumstances and must be clearly outlined at the time of application.
7. All Endeavour Award Holders must commence their approved program and Award between 15 January and 30 November 2011 and 1 July 2011 and 30 November 2011 (second round). Applicants who have commenced or intend to commence their program at their host organisation in 2010 are ineligible to apply.

2.18 Endeavour Australia Cheung Kong Research Fellowships

a) Award Description

The Endeavour Australia Cheung Kong Research Fellowships provide financial support for postgraduate students and postdoctoral fellows from participating Asian countries to undertake short-term research (4-6 months) towards a Masters, PhD or postdoctoral research in their home country, in any field of study in Australia; and for Australian postgraduate and postdoctoral students engaged in a Masters, PhD or postdoctoral research in Australia, to undertake short term research (4-6 months) in any field of study, in participating Asian countries.

The Endeavour Australia Cheung Kong Research Fellowships aim to:

- enable high achieving scholars from Asia to undertake research in Australia and Australians to undertake research in Asia
- further develop the social and economic environment of Asia and Australia
- strengthen bilateral ties between Australia and Asia
- showcase Australia's educational sector
- strengthen mutual understanding between the people of Asia and Australia
- further develop Award Holders' knowledge and skills in their fields of study
- build international linkages and networks.

Selection criteria for the Endeavour Australia Cheung Kong Research Fellowships are at [Section 2.7 \(a\)](#).

b) Summary of required documentation

To be considered for a 2011 Endeavour Cheung Kong Research Fellowship, applicants must complete an online application and attach the supporting documentation as listed below.

Required Documents	Endeavour Australia Cheung Kong Research Fellowship	Further Information
Proof of citizenship	✓	Section 3.1
Proof of permanent residency if different from citizenship	✓	Section 3.1
Proof of English language proficiency	✓	Section 3.2
Evidence of academic achievement and transcripts	✓	Section 3.3
Confirmation of nomination from host organisation	✓	Section 3.5
Referee reports (3)	✓	Section 3.6
Employment record / curriculum vitae (Desirable)	✓	Section 3.8

c) Award Benefits

Funding	Maximum amount payable
Travel Allowance	\$AUD4,500
Establishment Allowance	\$AUD4,000
Monthly Stipend (up to 6 months on a pro-rata basis)	\$AUD2,500 per month
Total Award Value	Up to \$AUD23,500

Health and travel insurance will be provided.

Endeavour Australia Cheung Kong Research Fellowships do not provide funding to cover tuition fees.

d) Eligibility Requirements for Endeavour Australia Cheung Kong Research Fellowships

To apply for the 2011 Endeavour Australia Cheung Kong Research Fellowships, international and Australian applicants must first satisfy the eligibility requirements detailed below.

1. International applicants must be citizens or permanent residents of a participating country and reside in a participating country (see [Section 2.5](#)). If international applicants hold dual citizenship (including Australian citizenship) or permanent residency in Australia, they must apply as an Australian applicant and be residing in Australia.
2. Applicants (international and Australian) must be enrolled in a Masters or PhD course in their home country (country of permanent residency or citizenship) or have their PhD conferred.
3. International Applicants who wish to apply for the 2011 round must not be living, studying or working in Australia in 2010.

4. Australian applicants must be citizens or permanent residents of Australia and reside in Australia. Applicants must not be studying, living or working in the proposed host country in 2010.
5. Australian applicants holding citizenship/dual citizenship in a participating country for the Award they are applying for are eligible to undertake their Award there. Please note that Australian applicants must be residing in Australia
6. Applicants must have completed an undergraduate degree at the time of application, demonstrating high academic achievement. Postdoctoral applicants must have had their PhD conferred and obtained their final results prior to the commencement of their Award.
7. Endeavour Australia Cheung Kong Research Fellowships Award Holders must spend a minimum of 4 months and a maximum of 6 months at their host institution. The research project generally must be taken in one block; however it may be broken into two blocks in the same year in exceptional circumstances and must be clearly outlined at the time of application.
8. All Endeavour Award Holders must commence their approved program and Award between 15 January and 30 November 2011 and 1 July 2011 and 30 November 2011 (second round). Applicants who have commenced or intend to commence their program at their host organisation in 2010 are ineligible to apply.

2.19 Endeavour Research Fellowships for Indigenous Australians

a) Award Description

The Endeavour Research Fellowships for Indigenous Australians provide financial support for Indigenous postgraduate students, Doctorate candidates and postdoctoral fellows to undertake short-term research (4-6 months) towards an Australian Masters or PhD; or postdoctoral research in any field of study. The research is to be undertaken in participating countries within the Asia-Pacific and Middle East regions.

The Endeavour Research Fellowships for Indigenous Australians aim to:

- enable high achieving Indigenous Australian scholars to undertake research in participating countries within the Asia-Pacific and Middle East regions
- further develop Award Holders' knowledge and skills in their field of research
- strengthen bilateral ties between Australia and the participating countries
- showcase Australia's educational sector
- strengthen mutual understanding between the people of Australia and Award Holders' host countries
- build international linkages and networks.

Selection criteria for the Endeavour Research Fellowships for Indigenous Australians are at [Section 2.7 \(a\)](#).

b) Summary of required documentation

To be considered for a 2011 Endeavour Research Fellowship for Indigenous Australians, applicants must complete an online application and attach the supporting documentation as listed below.

Required Documents	Endeavour Research Fellowship	Further Information
Proof of citizenship	✓	Section 3.1
Proof of permanent residency if different from citizenship	✓	Section 3.1

Proof of English language proficiency	✓	Section 3.2
Evidence of academic achievement and transcripts	✓	Section 3.3
Confirmation of nomination from host organisation	✓	Section 3.5
Referee reports (3)	✓	Section 3.6
Statement of Aboriginal and/or Torres Strait Islander status	✓	Section 3.7
Employment record / curriculum vitae (Desirable)	✓	Section 3.8

c) Award Benefits

Funding	Maximum amount payable
Travel Allowance	\$AUD4,500
Establishment Allowance	\$AUD4,000
Monthly Stipend (up to 6 months on a pro-rata basis)	\$AUD2,500 per month
Total Award Value	Up to \$AUD23,500

Health and travel insurance will be provided.

Endeavour Research Fellowships for Indigenous Australians do not provide funding to cover tuition fees.

d) Eligibility Requirements for Endeavour Research Fellowships for Indigenous Australians

To apply for the 2011 Endeavour Research Fellowships for Indigenous Australians, Australian applicants must first satisfy the eligibility requirements detailed below.

1. Australian applicants must be citizens of Australia or permanent residents residing in Australia. Applicants must not be studying, living or working in the proposed host country in 2010 (see [Section 2.6](#)).
2. Australian applicants holding citizenship or dual citizenship in a participating country for the Award they are applying for are eligible to undertake their Award there. Please note that Australian applicants must be residing in Australia.
3. Applicants must have completed an undergraduate degree at the time of application, demonstrating high academic achievement.
4. Applicants for Endeavour Research Fellowships for Indigenous Australians must be enrolled in a Masters or PhD course in Australia or have their PhD conferred and obtained their final result prior to the commencement of their Award.
5. Endeavour Research Fellowships for Indigenous Australians Award Holders must spend a minimum of 4 months and a maximum of 6 months at their host institution. The research project generally must be taken in one block; however it may be broken into two blocks in the same year. This must be clearly outlined at the time of application.
6. All Endeavour Award Holders must commence their approved program and Award between 15 January and 30 November 2011 and 1 July 2011 and 30 November 2011 (second round). Applicants who have commenced or intend to commence their program at their host organisation in 2010 are ineligible to apply.

2.20 Endeavour Europe Awards

a) Award Description

The Endeavour Europe Awards provide financial assistance for postgraduate students from participating countries in Europe to undertake, in any field of study, a Masters Degree or PhD in Australia. Funding provided by the Endeavour Europe Awards is a 12 month contribution towards your postgraduate qualification in Australia.

The Endeavour Europe Awards aim to:

- assist high achieving students from Europe to undertake study in Australia
- strengthen bilateral ties between Australia and participating countries
- showcase Australia's educational sector
- strengthen mutual understanding between Australians and nationals of the participating countries
- further develop Award Holders' knowledge and skills in their fields of study
- build international linkages and networks

Selection criteria for the Endeavour Europe Awards are at [Section 2.7 \(a\)](#).

b) Summary of required documentation

To be considered for a 2011 Endeavour Europe Award, applicants must complete an online application and attach the supporting documentation as listed below.

Required Documents	Endeavour Postgraduate Award	Further Information
Proof of citizenship	✓	Section 3.1
Proof of permanent residency if different from citizenship	✓	Section 3.1
Proof of English language proficiency	✓	Section 3.2
Evidence of academic achievement and transcripts	✓	Section 3.3
Confirmation of admission	✓	Section 3.4
Referee reports (3)	✓	Section 3.6
Employment record / curriculum vitae (Desirable)	✓	Section 3.8

c) Award Benefits

Funding	Maximum amount payable
Travel Allowance	\$AUD4,500
Establishment Allowance	\$AUD4,000
Monthly Stipend (up to 12 months on a pro-rata basis)	\$AUD2,500 per month
Total Award Value	Up to \$AUD38,500

Health and travel insurance will be provided.

Endeavour Europe Awards do not provide funding to cover tuition fees.

Funding is available for up to 12 months only and applicants should ensure that they have other funding sources to complete their study if the course extends beyond 12 months.

d) Eligibility Requirements for Endeavour Europe Awards

To apply for the 2011 Endeavour Europe Awards, international applicants must first satisfy the eligibility requirements detailed below.

1. Applicants must be citizens or permanent residents of a participating country and reside in a participating country (see [Section 2.5](#)). If international Applicants hold Australian citizenship/dual citizenship or permanent residency in Australia, they must apply as an Australian applicant and be residing in Australia.
2. International Applicants who wish to apply for the 2011 round must not be living, studying or working in Australia in 2010.
3. Applicants must have **completed** an undergraduate degree at the time of application, demonstrating high academic achievement.
4. Endeavour Europe Award applicants must have applied for and gained admission to a Masters or PhD course in Australia. Conditional letters of offer will be accepted at the time of application.
5. All Endeavour Europe Award Holders must commence their approved program and Award between 15 January and 30 November 2011. Applicants who have commenced or intend to commence their program at their host organisation in 2010 are ineligible to apply.

2.21 Endeavour Vocational Education and Training (VET) Awards

a) Award Description

The Endeavour Vocational Education and Training (VET) Awards provide financial support for up to 2.5 years for international students from participating countries to undertake vocational education at a Diploma, Advanced Diploma or Associate Degree level in any field of study in Australia. Vocational education and training provides occupational or work-related knowledge and skills. The courses are traditionally non-academic and directly related to a trade, occupation or 'vocation' in which the applicant participates. These courses exclude degree and higher level programs normally delivered by universities.

English language training in Australia is also available when the English language proficiency requirements of the Australian host institution are not met (See Eligibility Requirements below).

The Endeavour VET Awards aim to:

- enable students from varied backgrounds to undertake study in Australia
- further develop Award Holders' knowledge and skills in their areas of expertise
- showcase Australia's vocational education and training sector
- strengthen mutual understanding between the people of Australia and Award Holders' home countries
- build linkages and networks between Australia and participating countries
- address skills shortages in Award Holders' home countries.

Selection criteria for the Endeavour VET Awards are at [Section 2.7 \(b\)](#).

b) Summary of required documentation

To be considered for a 2011 Endeavour Vocational Education and Training (VET) Award, applicants must complete an online application and attach the supporting documentation as listed below

Required Documents	Endeavour Vocational Education and Training (VET) Award	Further Information
Proof of citizenship	✓	Section 3.1
Proof of permanent residency if different from citizenship	✓	Section 3.1
Proof of English language proficiency	✓	Section 3.2
Evidence of academic achievement and transcripts	✓	Section 3.3
Confirmation of admission	✓	Section 3.4
Referee reports (3)	✓	Section 3.6
Employment record / curriculum vitae (Desirable)	✓	Section 3.8

c) Award Benefits

Funding	Maximum amount payable
Travel Allowance	\$AUD4,500
Establishment Allowance	\$AUD4,000
Monthly Stipend (up to 2.5 years on a pro-rata basis)	\$AUD2,500 per month
Tuition Fees each semester (up to 2 years)*	Up to \$AUD6,500 per semester
English language training fees (up to 6 months, if required)	Up to \$AUD10,000
Total Award Value	Up to \$AUD119,500

*Tuition fees will be paid up to a maximum of \$AUD13, 000 per year (\$AUD26, 000 for 2 years).

Health and travel insurance will be provided.

Family members or dependants wishing to accompany or visit an Endeavour Award Holder in Australia should contact DIAC's nearest overseas mission for advice about travel to and stay in Australia. For further information and contact details please visit <http://www.immi.gov.au/contacts/overseas/>.

Awards are up to 2.5 years in duration consisting of:

- Up to 6 months English language training (if required)
- Up to 2 years study towards a Diploma, Advanced Diploma or Associate Degree.

d) Eligibility Requirements for Endeavour Vocational Education and Training (VET) Awards

To apply for the 2011 Endeavour Vocational Education and Training (VET) Awards, international applicants must first satisfy the eligibility requirements detailed below.

1. International applicants must be citizens or permanent residents of a participating country and reside in a participating country (see [Section 2.5](#)) If international applicants hold Australian citizenship/dual citizenship or permanent residency in Australia, they must apply as an Australian applicant and be residing in Australia.
2. International applicants who wish to apply for the 2011 round must not be or have been studying, living or working in Australia in 2010.
3. Applicants for the VET Awards must be 18 years of age or over at the commencement of their Awards.
4. Applicants must attach evidence of completion of their highest academic achievement. The minimum educational qualification is the equivalent of the Australian Year 10 certificate. Please note your application will **not** be considered if you do not provide proof of successful completion of either highest secondary schooling, vocational training or university study (see evidence of academic achievement at [Section 3.3](#) below).
5. Applicants must have applied for and gained admission to a **Diploma, Advanced Diploma or Associate Degree** course at an Australian vocational education institution. Conditional letters of offer will be accepted at the time of application.
6. All Endeavour Award Holders must commence their approved program and Award between 15 January and 30 November 2011. Applicants who have commenced or intend to commence their program at their host organisation in 2010 are ineligible to apply.

2.22 Endeavour Executive Awards

a) Award Description

The Endeavour Executive Awards provide professional development opportunities (1-4 months) for high achievers in business, industry, education or government from participating countries, including Australia.

The Awards focus on building skills and knowledge through a host work environment rather than through formal enrolment in a study program at a host organisation and are not intended to fund direct academic research (if your activity will result in you receiving or contributes to a formal academic qualification, you will not be eligible to apply for an Executive Award).

Professional development activities could include management training, peer-to-peer learning, mentoring, short courses and developing leadership skills.

The Endeavour Executive Awards aim to:

- enable high achieving professionals to further develop their skills and knowledge
- deepen professional engagements between Australia and participating countries
- strengthen mutual understanding between the people of Australia and Award Holders' host countries
- build linkages and networks between Australia and participating countries
- allow professionals the opportunity, on returning to their home country, to share their updated skills and knowledge with colleagues.

Selection criteria for the Endeavour Executive Awards are at [Section 2.7 \(c\)](#).



Research based proposals are generally more suited for the Endeavour Research Fellowship. Please decide carefully if the Endeavour Executive Award is the Award you should apply for as this Award is about developing or learning new skills in your field or area of expertise rather than furthering your existing research interests and outcomes. Applicants who are enrolled in a Masters or PhD but have not yet completed their study at the time of commencement of their Executive Award are ineligible to apply for an Endeavour Executive Award and may want to consider applying for an Endeavour Research Fellowship instead.

Applicants must be nominated by their host organisation. The professional development activity must be vocationally useful while not being geared toward an immediate commercial outcome as its purpose.

It is the responsibility of the applicant to research and find an appropriate host organisation and develop their proposed professional development program. DEEWR manages the Endeavour Awards so cannot provide advice to applicants on locating suitable host organisations for the Endeavour Executive Awards.

A host organisation may nominate a maximum of 5 applicants only. Nomination forms are available by request or electronically within the online application.

b) Summary of required documentation

To be considered for a 2011 Endeavour Executive Award, applicants must complete an online application and provide the supporting documentation as listed below

Required Documents	Endeavour Executive Award	Further Information
Proof of citizenship	✓	Section 3.1
Proof of permanent residency if different from citizenship	✓	Section 3.1
Proof of English language proficiency	✓	Section 3.2
Evidence of academic achievement and transcripts	✓	Section 3.3
Confirmation of nomination from host organisation	✓	Section 3.5
Referee reports (3)	✓	Section 3.6
Employment record / curriculum vitae (Desirable)	✓	Section 3.8

c) Award Benefits

Funding	Maximum amount payable
Travel Allowance	\$AUD4,500
Establishment Allowance	\$AUD4,000
Monthly Stipend (1 to 4 months on a pro-rata basis)	\$AUD2,500 per month
Total Award Value	Up to \$AUD18,500

Health and travel insurance will be provided.

d) Eligibility Requirements for Endeavour Executive Awards

To apply for the 2011 Endeavour Executive Awards, international and Australian applicants must first satisfy the eligibility requirements detailed below.

1. International applicants must be citizens or permanent residents of a participating country and reside in a participating country (see [Section 2.5](#)).
2. If international applicants hold dual citizenship (including Australian citizenship) or permanent residency in Australia, they must be residing in Australia and apply as an Australian applicant.
3. International Applicants who wish to apply for the 2011 round must not be living, studying or working in Australia in 2010.
4. Australian applicants must be citizens or permanent residents of Australia and reside in Australia. Applicants must not be studying, living or working in the proposed host country in 2010 (see [Section 2.6](#)).
5. Australian applicants holding citizenship/dual citizenship in a participating country for the Award they are applying for are eligible to undertake their Award there. Please note that Australian applicants must be residing in Australia.
6. Applicants (both international and Australian) must have either an Australian Year 12 secondary qualification or equivalent or a trade or vocational qualification of at least Certificate III level or above⁵ or an undergraduate degree. Applicants must have at least five years' full time professional work experience.
7. Applicants who are enrolled in a Masters or PhD but have not yet completed their study at the time of commencement of their Executive Award are ineligible to apply for an Endeavour Executive Award and may want to consider applying for an Endeavour Research Fellowship instead.
8. Applicants must be nominated by their host organisation.
9. Applicants must have in writing confirmation of nomination with the host organisation(s). If you have more than one host, you must provide multiple nomination forms.
10. Applicants must spend a minimum of 1 month and a maximum of 4 months at their host organisation. The professional development activity must be taken in one block; it cannot be broken into two or more visits to the host country.
11. All Endeavour Executive Award Holders must commence their approved program and Award between 15 January and 30 November 2011 and 1 July 2011 and 30 November 2011 (second round). Applicants who have commenced or intend to commence their program at their host organisation in 2010 are ineligible to apply.

⁵ The Australian qualification at the Cert III level or above (or a similar level international qualification) must comply with the [Australian Qualifications Framework](#) or an equivalent national governing body

SECTION 3: REQUIRED SUPPORTING DOCUMENTATION

The following matrix outlines supporting documentation required for your application by Award category. This table is followed by detailed information about the type of documentation, its content and certification.

Should the required documents not be submitted with your application, your application will be deemed incomplete and therefore ineligible and will not be considered further.

Document	Endeavour Postgraduate Awards	Research Fellowships ⁶	Endeavour Europe Awards	Endeavour VET Awards	Endeavour Executive Awards	Further Information
Citizenship and/or permanent residency	✓	✓	✓	✓	✓	Section 3.1
English language proficiency	✓	✓	✓	✓	✓	Section 3.2
Academic achievement and transcripts	✓	✓	✓	✓	✓	Section 3.3
Confirmation of admission	✓	-	✓	✓	-	Section 3.4
Nomination form	-	✓			✓	Section 3.5
Referee reports	✓	✓	✓	✓	✓	Section 3.6
Statement of Aboriginal and/or Torres Strait Islander status	-	✓ (for ERFIA only)	-	-	-	Section 3.7
Employment record	recommended	recommended	recommended	recommended	✓	Section 3.8

Applicants must certify their proof of citizenship, permanent residency (if applicable), IELTS or TOEFL results and academic transcripts. Information about the certification of documents is at [Section 3.9](#).

3.1 Citizenship and/or Permanent Residency

Proof of citizenship

Applicants must provide one of the following:

- Certified/attested copy of the data page of a current passport showing full name, date of birth and country of citizenship, or
- Certified/attested copy of a birth certificate or national identity card showing full name, date of birth, and country of citizenship. If the original document is not in English, an official certified English translation must be provided.

⁶ Research Fellowships include Endeavour Research Fellowships, Endeavour Cheung Kong Research Fellowships and Endeavour Research Fellowships for Indigenous Australians.

Proof of permanent residency (if different to country of citizenship)

- Certified/attested copy of official documentation showing evidence of residency

3.2 Proof of English language proficiency

Applicants must provide **one** of the following to satisfy documentation requirements:

- IELTS - A certified/attested copy of an official IELTS result. The test should have been undertaken no earlier than 31 December 2008 and meet the minimum Award requirements (see table below), or
- TOEFL - A certified/attested copy of an official TOEFL result. The test should have been undertaken no earlier than 31 December 2008 and meet the minimum Award requirements (see table below), or
- Proof of completion of **one** year of university study (must have been physically in the country studying not by correspondence) conducted in English in the last **five** years in the form of a certified academic transcript and degree certificate from one the following listed countries: Australia, American Samoa, Canada, Fiji, Ireland, Kenya, New Zealand, Papua New Guinea, Singapore, Solomon Islands, South Africa, United Kingdom (including Northern Ireland), United States of America or Zambia.
- Research Fellowship applicants: If you are a **postdoctoral** applicant, a letter from your host confirming your English language ability is required. This letter must be on the host institution’s official letterhead, signed by a senior officer and set out the period that they will host you in 2011.
- VET Award applicants: Proof of completion of **one** year of either full time secondary study (Yr 10 equivalent and must have been physically in the country studying, not by correspondence - see evidence of academic achievement below) or at least **one** year of vocational or university study (not by correspondence) conducted in English in the last **five** years in the form of a certified academic transcript and certificate from one the following listed countries: Australia, American Samoa, Canada, Fiji, Ireland, Kenya, New Zealand, Papua New Guinea, Singapore, Solomon Islands, South Africa, United Kingdom (including Northern Ireland), United States of America or Zambia.
- Executive Award applicants: If the applicant’s qualifications are more than five years old, a letter from the host institution/organisation confirming the applicant’s language ability is suitable for the proposed professional development in 2011 is required. This letter must be on the host institution’s official letterhead, signed by a senior officer and set out the period that they will host the applicant in 2011.

Test	Requirements for Postgraduate Awards, Research Fellowships and Executive Awards	Requirements for VET Awards
IELTS - Academic Test	Overall score of 6.5 with no individual band less than 6.0	Overall score of 5.0 with no individual band less than 4.5. English language training will be provided to successful VET applicants who have obtained an overall score of 5.0 but below 6.0.
TOEFL - Paper Based Test (PBT)	Score of 580 including a TWE (Test of Written English) score of 4.5	Score of 510 including a Test of Written English (TWE) score of no less than 4.0. English language training will be provided to successful VET applicants who have obtained a score of 510

		including a TWE score of 4.0 or above but below 550 including a TWE score of 4.5.
TOEFL - Computer Based Test (CBT)	Score of 230 including an Essay Rating score of 4.5	Score of 180 with an essay rating score of no less than 4.0. English language training will be provided to successful VET applicants who have obtained a score of 180 including essay score of 4.0 or above but below 213 including essay rating score of 4.5.
TOEFL - Internet Based Test (IBT)	Overall score of 90 with a minimum score of 22 in the writing section and no less than 20 in the other sections	Overall score of 64. Note: English language training will be provided to successful VET Award applicants who have obtained an overall score of 64 or above but below 80.

Applicants must book in for TOEFL or IELTS tests as early as possible as places fill up quickly. It is the applicant's responsibility to arrange this themselves as no late results will be accepted.

Applicants also need to remember that they may not receive the official IELTS/TOEFL results on the day they sit the test.

Please note that the above requirements are only for the Endeavour Awards. Applicants will still need to meet English language requirements for:

- entry into the proposed organisation/institution if required; and
- obtaining a visa from DIAC. Information regarding visa requirements is available at: <http://www.immi.gov.au>.

3.3 Evidence of academic achievement

For Postgraduate Awards and Research Fellowships:

Applicants must provide both of the following:

- Academic transcripts - Certified/attested copies of full academic transcripts showing the subjects and standard of pass for each. If the transcript is not in English, a certified/attested English translation must be provided. **Do not include the academic transcript in the original language.**
- Academic transcripts must be accompanied by an explanation of the marking system. **Secondary school transcripts are not required**, and
- Degrees, graduation certificates or diplomas - Certified/attested copies of all university-level academic qualifications completed. **Secondary school certificates are not required.**

For VET Awards:

Applicants must provide certified documents of completion of either:

- the Australian Year 10 secondary qualification or equivalent - a Year 10 certificate or its equivalent, or
- a trade or vocational qualification⁷ - a certificate or Diploma, or
- an undergraduate qualification - a degree certificate.

⁷ Accredited by a national governing body

Please note the equivalent of the Australian Year 10 qualification is the **minimum** educational requirement for the VET Award. **Applicants for the VET Awards must be 18 years old or over at the time of commencement of their Awards.**

In addition to these certified copies of full certificates or diplomas, you **must** also attach transcripts showing the subjects and standard of pass for each. If the document is not in English, a certified English translation must be provided. **Do not include the document in the original language. Please ensure your highest school certificates, trade certificates, diplomas or academic transcripts are accompanied by an explanation or legend of the marking system.**

For Executive Awards:

Applicants must provide certified documents of completion of either:

- the Australian Year 12 secondary qualification or equivalent - a Year 12 certificate, or
- a trade or vocational qualification of at least Certificate III level or above (AQF accredited⁸) - a certificate or Diploma, Advanced Diploma or Associate Degree, or
- an undergraduate qualification - a degree certificate.

Please note that the Australian Year 12 secondary qualification or equivalent is the minimum educational requirement for this Award.

In addition to certified copies of full certificates or diplomas, you **must** also provide transcripts showing the subjects and standard of pass for each. If the document is not in English, a certified/attested English translation must be provided. **Do not include the document in the original language. Please ensure your highest school certificates, trade certificates, diplomas or academic transcripts are accompanied by an explanation or legend of the marking system.**



If you do not provide the required documentation as specified for each Award, your application will not be considered. We are not able to assess your qualifications without this information.

3.4 Confirmation of admission

Applicants must provide documentation confirming their placement as follows:

- Applicants undertaking study for a Masters Degree or PhD (including Europe Awards) must provide a confirmation of enrolment or an offer of admission letter from the host university/institution they have applied to. Please note that a conditional offer of admission will be accepted.
- Applicants undertaking study for VET courses must provide a confirmation of enrolment or an offer of admission letter from the host university/institution they have applied to. Please note that a conditional offer of admission will be accepted.

A letter to potential universities to assist in your application for admission is attached to the [last page](#) of these Guidelines.

⁸ The Australian qualification at the Cert III level or above (or a similar level international qualification) must comply with the [Australian Qualifications Framework](#) or an equivalent national governing body

3.5 Endeavour Awards Nomination

(All Executive Awards and Research Fellowships, including Endeavour Cheung Kong Research Fellowships and Endeavour Research Fellowships for Indigenous Australians require an Endeavour Awards Nomination)

Those applying for an Endeavour Executive Award or an Endeavour Research Fellowship must attach a completed nomination form from the **host** organisation signed by a senior officer within the organisation. Blank copies of DEEWR's nomination form can be downloaded from the Endeavour Online system (see the nomination part of the applicant's online application) or requested from endeavour.awards@deewr.gov.au. It is the applicant's responsibility to ensure that their host fills in a nomination form and sends it back to the applicant to upload on to their application by the closing date.

If you are part of a **group nomination for an Endeavour Executive Award**, your host must fill in a separate nomination form for each applicant. A host organisation may nominate a maximum of 5 applicants only.

3.6 Referee reports

- Three referee reports must be submitted on the form provided on the Endeavour Online system. Two referee reports should be from supervisors, lecturers or course convenors who are familiar with the applicant's recent academic performance and abilities.
- If it has been some time since you finished studying, you may wish to choose referees who know you in a professional capacity e.g. employers or business associates.
- One referee report should be a non-academic or character reference. DEEWR will not accept referee reports from the applicant's immediate or extended family or friends.
- Referees are asked to answer all the questions in the report and comment as freely as possible to increase the applicant's chances of being selected.
- Applicants may wish to have one of their referees confirm their outstanding community service or civic participation that has benefited their community.
- Referee reports may be sent by the referee directly to DEEWR or returned to the applicant to be submitted with the other application documentation.

3.7 Statement of Aboriginal and/or Torres Strait Islander status

Applicants for the Endeavour Research Fellowships for Indigenous Australians must be of Aboriginal or Torres Strait Islander descent, identify as an Aboriginal or Torres Strait Islander and accepted as such by the community. Applicants must provide a written statement confirming the above. Applicants should provide a statement in writing from the Chairperson or board member of an Aboriginal and/or Torres Strait Islander organisation who can support the applicant's statement.

3.8 Employment record

To assist us with assessing your application, please supply a letter from your current employer or past employers confirming your position and length of employment with them. We encourage you to complete all sections of your application. As much information as possible for our selection panel members is beneficial.

3.9 Certifying documents - what to do

- Applicants must certify their proof of citizenship, permanent residency (if applicable), IELTS or TOEFL results, and academic transcripts.

- To certify a document as a true copy, applicants should present the original document and a copy to a Justice of the Peace, Commissioner of Oaths, Public Notary or other formally recognised authority in their home country. This could include lawyers, doctors, civil servants or university Deans. The official should sight both documents and certify the copy with their stamp or signature or both that the copy presented is a true copy of the original document.
- The cost of any fees charged by notaries for certification of documents is the responsibility of the applicant.
- When submitting an online application, applicants should scan the certified true copies of their supporting documents (not the originals) and attach them as .pdf, .doc or .rtf files. The system will not accept .jpeg files. **Please do not send original documents to DEEWR.**



Australia Awards

ENDEAVOUR AWARDS

2011 Endeavour Awards applicant

Dear Admissions Office

Please be advised that this applicant is applying for the 2011 round of the Endeavour Awards.

The Endeavour Awards is the Australian Government's internationally competitive, merit-based scholarship program providing opportunities for citizens of the Asia-Pacific, Middle East, Europe and the Americas to undertake study, research and professional development in Australia. Awards are also available for Australians to undertake study, research and professional development abroad.

The Endeavour Awards are a part of the Australia Awards initiative which was announced by the Government in November 2009. The Australia Awards have been established to maximise the benefit to Australia of its extensive scholarship programs, and to support enduring ties between Australia and our neighbours.

Applications for the 2011 round of the Endeavour Awards open on 5 April 2010 and close on 31 July 2010. As part of the eligibility requirements for the Endeavour Awards, applicants must attach a letter of offer from their proposed host institution to their Endeavour Awards applications. A conditional letter of offer will be accepted at the time of application.

We ask for your assistance in providing suitable applicants with their conditional letters of offer, provided that the applicant has met your institution's entry requirements and has submitted their application to your institution in the required timeframe.

If you require more information regarding the Endeavour Awards, please visit the Endeavour Awards website at: <http://www.deewr.gov.au/International/EndeavourAwards/Pages/Home.aspx> or contact the Endeavour Awards Management Team at: endeavour.awards@deewr.gov.au.

Thank you for your assistance and contribution to the success of the 2011 Endeavour Awards.

Kind regards

The Endeavour Awards Management Team